

GRADUATION 2019

IMPORTANT INFORMATION - PLEASE READ AND SHARE WITH YOUR PARENTS

1. **Thursday, May 16, 2019 – N.C.D.S.B. Graduation Celebration**

All graduates must attend a special prayer service which will be held at the Gale Centre in Niagara Falls for all 2019 Niagara Catholic District School Board Graduates.

Transportation will be provided from Notre Dame to the venue and back. Graduates will receive further information closer to May 16th.

2. **Thursday, June 13, 2019 – Liturgy & Breakfast**

A special liturgy will be celebrated for the members of the 2019 graduating class at St. Kevin's Parish. Breakfast will be provided afterwards in the Cafeteria, compliments of the Notre Dame Family. **Students will attend Mass to be followed by breakfast. Prom tickets and graduation invitations will be distributed during breakfast.**

3. **Tuesday, June 25, 2019 – Graduation Rehearsal**

1:00 p.m. sharp - Graduation rehearsal will be held at Notre Dame Dillon Hall. All students who expect to take part in the Wednesday evening ceremonies **must be present** at this time. If there is an unavoidable reason why you are not able to attend, you **must tell the Guidance Dept.** as soon as possible. The practice will last until **2:30 p.m.**, so please **rearrange** your work schedules and do not make any appointments until after this time. Caps and gowns will be distributed at the end of rehearsal in Cafeteria.

4. **Wednesday, June 26, 2019 – Graduation Exercises – Pelham Meridian Centre**

5:30 p.m. Graduates are to assemble in the assigned area and will not be allowed in the Main Arena until the ceremonies begin. Please leave any valuables with parents.

7:00 p.m. Graduation Exercises begin.

****GOWN AND GRADUATION FEE: \$115.00****

Please ensure that you pay the graduation fee on **SCHOOLCASH ONLINE** and hand in the attached form to the **Secretary** in the **Guidance Office** to confirm your participation. We ask that you please make payment online at **<https://ncdsb.schoolcashonline.com>**. It is the most convenient and secure method. If this is not a viable option, payment can be made in person at the Guidance office. It is **imperative** that the graduation fee be paid by **MARCH 8th** to ensure your cap and gown is reserved for you. This fee covers the cost of cap and gown, flowers, programs, invitations, set-up of arena, decorating, etc.

If it is determined that you will not be graduating, you will only be entitled to a \$25.00 refund.

The remainder represents fixed costs that must be met based on the number of graduates paid by March 8th, 2019.

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ATTIRE FOR GRADUATION EXERCISES

PLEASE REMEMBER THIS IS A **FORMAL** OCCASION

****Students will not be allowed to participate in the graduation ceremony if their attire is deemed unacceptable by Administration. Graduates must adhere to school policies.**

Boys: Blue Cap and Gown: Dark Pants, White Shirt, Black Dress Shoes (no running shoes, no casual sandals or flip flops) and Black Socks. (a tie is recommended)

Girls: White Cap and Gown: White or Plain Light Coloured Dress (contrasting prints & bright colours show through the gown), White dress shoes (no flat casual sandals or flip flops/beach sandals) (pants are not recommended)

Cap and gowns and honour pins (for those who qualify) will be distributed following graduation rehearsal. Cap, gown and tassel are yours to keep!

Each graduate will receive ONE (1) invitation and up to a total of six (6) numbered tickets to the graduation ceremony. Please remember that these tickets are required to get into the arena for the ceremony and must be presented in order to enter the facility. You will receive your graduation invitations and prom tickets at the Graduation Liturgy and Breakfast on June 13th.

All seats (floor and bowl) are available on a first come, first serve basis. There is no reserved seating.

5. **Wednesday, April 24, 2019 – Mandatory Graduate AND Parent/Guardian PROM Meeting with Administration – 7:00 pm, Leon Theatre**

If you plan on attending the prom, you **must** be in attendance for this meeting and you **MUST** be accompanied by a parent/guardian. Prom contracts will be reviewed, issued and must be signed and returned at this time.

****Also tonight, if interested, there will be an outside presenter here at Notre Dame @ 6:15 Sharp to help answer any questions on the new OSAP guidelines and procedures.**

6. **Thursday, June 13, 2019 – PROM @ John Michael's Banquet and Conference Centre 1368 Uppers Lane, Thorold, ON L2V 5B3**

6:00 p.m.

Reception & Photos taken (**Photographer will only be available till 7:00**)

7:00 p.m. (sharp)

Dinner followed by dancing until 10:00 p.m.

Prom Ticket(s) Order Form can be picked up in the Guidance Office. **Tickets are limited!!**
Prom tickets will be available for purchase on **SCHOOLCASH ONLINE** after March Break beginning **Monday, March 18th, 2019.**

Prom Ticket - \$60.00 per person.

To remain eligible for Prom and Graduation ceremony, grad fee payment of \$115 and all community service hours must be submitted to Guidance no later than June 3rd, 2019.

GRADUATION GOWN SIZING FORM and DIPLOMA INFORMATION

Graduation Exercises – Wednesday, June 26, 2019

Pelham Meridian Centre – 7:00 p.m.

**IT IS IMPORTANT THAT WE HAVE THE FOLLOWING INFORMATION
HANDED IN WITH YOUR GOWN/GRAD PAYMENT (\$115.00) BEFORE
March 8th, 2019**

LAST NAME

FIRST

MIDDLE

Are you planning to attend the Graduation Exercises June 26th, 2019?

☐ **yes**

☐ **no**

To order your graduation gown and cap, we will require your **height in feet & inches** (with the shoes you will be wearing). Please ensure that you pay the graduation fee on SCHOOLCASH ONLINE **and** hand in this form to the **Secretary** in the **Guidance Office** to confirm your participation. We ask that you please make payment online at <https://ncdsb.schoolcashonline.com>. If this is not a viable option, payment can be made in person at the Guidance office.

Gender: (check one) Gown Sizes: (please check one)

☐ **male**

☐ **female**

☐ **39 = 4'6"-4'8" (137 cm –144 cm)**

☐ **42 = 4'9"-4'11" (145 cm –151 cm)**

☐ **45 = 5'0"-5'2" (152 cm -158 cm)**

☐ **48 = 5'3"-5'5" (159 cm – 165 cm)**

☐ **51 = 5'6"-5'8" (166 cm – 172 cm)**

☐ **54 = 5'9"- 5'11" (173 cm –179 cm)**

☐ **57 = 6'0"-6'2" (180 cm – 186 cm)**

☐ **60 = 6'3"-6'5" (187 cm – 194 cm)**

☐ **63 = 6'6"-6'8" (195 cm – 201 cm)**

☐ **66 = 6'9"-6'11" (202 cm – 208 cm)**

(If you need a full fit size, please see Guidance)

Student Email: _____